



**SELECT BOARD
MEETING MINUTES
JANUARY 20, 2015**

1.0 COMMITTEE INTERVIEWS - 5:45PM

1.1 Pamela Sawyer - Conservation Commission

The Select Board met with Pamela Sawyer regarding her application to the Conservation Commission.

2.0 CALL TO ORDER: 6:00PM - 8:00PM

Meeting called to order at 6:00pm.

Members present: Barbara Dailey, Chair
John Daley, Vice Chair
David Barton
Gary Latulippe
Robert Winn, Jr.

Others present: Thomas A. Fortier, Town Manager

2.1 Pledge of Allegiance

The Pledge of Allegiance was led by Selectman Daley.

3.0 TOWN MANAGER'S REPORT

Town Manager Fortier informed the Select Board that Cindy Douglass had resigned as Piping Plover Coordinator for Ogunquit and that the Town is looking to find a replacement for the 2015 Season. Ads have been placed on WOGT and the website.

The Ogunquit Police Department will be holding a "Coffee Talk" on Wednesday, January 21st from 7:00am to 9:00am at the Village Food Market.

Town Manager Fortier read the article that had been published in the York County Coast Star about the Town of Ogunquit.

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 Pamela Sawyer – *Appointment, Conservation Commission*

012015-01 Motion made by Robert Winn and second by David Barton to appoint Pamela Sawyer as a Full Member of the Ogunquit Conservation Commission, term to expire June 30, 2017; approved 5-0.

4.2 Lou Rioux – *Resignation, Marginal Way Committee*

012015-02 Motion made by Robert Winn and second by David Barton to accept, with regrets, the resignation of Lucien Rioux from the Marginal Way Committee, approved 5-0.

4.3 Everett Leach – *Appointment to Full Member, Budget Review Committee*

012015-03 Motion made by Robert Winn and second by David Barton to appoint Everett Leach as a Full Member of the Budget Review Committee (currently Alternate Member), term to expire June 30, 2015; approved 5-0.

4.4 Phil Cavaretta – *Appointment, Alternate Member, Budget Review Committee*

012015-04 Motion made by Robert Winn and second by David Barton to appoint Phil Cavaretta as 1st Alternate Member of the Budget Review Committee, term to expire June 30, 2015; approved 5-0.

5.0 PUBLIC HEARING - LICENSE RENEWALS

Motion made by Robert Winn and second by David Barton to open the Public Hearing at 6:15pm; approved 5-0.

5.1 Perkins Cove Lobster Shack – *Malt & Vinous Liquor License Application*

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

No comments or questions from the Select Board.

Jason Evans was in attendance to represent Perkins Cove Lobster Shack.

012015-05 Motion made by Robert Winn and second by David Barton to approve the Malt & Vinous License Renewal for the Perkins Cove Lobster Shack; approved 5-0.

6.0 PUBLIC INPUT (Any Topic)

Lesley Mathews, resident

- Comments regarding the amount of trash that she sees on the side of the road and in people's yards while she is walking around town.

Martin Crosby, resident

- Commented on the dinner that was held at the Beachmere which raised funds for the shelter that they would like to build at the Dog Park. The Beachmere will be having another dinner on February 2, 2015 that will benefit the Ogunquit Library.

Helen Horn, resident, Juniper Lane

- Stated that the Christmas fireworks were beautiful and unexpected.
- Comments regarding the Special Event Permit for the Annual Sidewalk Sale.

John Mixon, Vinton Road

- Asked about the wording of the deed for the Conservation Land that was recently purchased by the Town. Chair Dailey stated that the deed is on file with the town and that Mr. Mixon could stop by anytime and review it.
- Wanted to know who is in charge of the Planning Board.

Steve Weiner, Fisherman, Perkins Cove

- Stated that it is important to have fuel tanks in Perkins Cove or truck deliveries; Estes Oil has done a good job.

Tim Tower, Chair, Harbor Committee

- Reiterated the comments made by Steve Weiner, stated that he is happy with the current vendor and the consistency of service.

Mike Estes, Estes Oil

- Stated that it has been a challenging year, he has worked closely with the Code Enforcement Officer and Town Manager to provide fuel.

Martin Crosby, resident

- Commented on Mr. Mixon's comments regarding the Conservation Land.

7.0 PUBLIC HEARINGS - PRESENTATIONS

**7.1 Lobster Dash Donation - *Charlie Farrington*
Presentation of Donation from 2014 Lobster Dash**

Charlie Farrington was in attendance to present a check to the Town of Ogunquit Parks & Recreation Department from proceeds of the Annual Lobster Dash. Mr. Farrington presented a check in the amount of \$750 to the Town, \$750 to the Ogunquit Playhouse Children's Theater Scholarship and \$750 to the Greg Gumbinner Memorial Scholarship Fund. Mr. Farrington stated the 15th Annual Lobster Dash will be held this September.

The Select Board voted accepted the \$750 donation on behalf of the Town of Ogunquit Parks & Recreation Department.

Motion made by Robert Winn and second by David Barton to close the Public Hearing at 6:58pm; approved 4-0-1 (Latulippe).

8.0 ADMINISTRATIVE ITEMS - UNFINISHED BUSINESS**8.1 Beach Erosion Committee Executive Summary- *Paul Breen, Committee Chair***

Paul Breen, Chair, Beach Erosion Committee was in attendance because at the last session of the Select Board Mr. Breen was asked to address the recommendations made in the dune management study that the Beach Erosion Committee sponsored.

There were three proposals describe in the dune management study. One was to conduct a set of experiments and they have received a proposal from Bar Mills Ecological. He also explained that they were in the process of D.E.P. permitting.

The second activity described in the dune management study was to try to do something about building up the front end of the dunes with a process called "sand scraping". They have received a cost proposal from Bar Mills Ecological.

The third proposal that was described mirrors the work that the Marginal Way Committee is doing regarding restoration of native plants.

Mr. Breen stated that he expects a report to the Select Board by March.

**8.2 Perkins Cove RFP for Fuel - *Thomas A. Fortier, Town Manager*
Select Board Review of Perkins Cove Fuel RFP**

Town Manager Fortier reviewed the history and use of the fuel tanks on public property. The tanks are there to serve the waterfront, so that all can use. The tanks have been there for the last 25 years. Mr. Fortier reviewed the contract with the Select Board; asked that the Select Board for a nod of approval to move forward with the RFP process. He will re-craft the proposal based on comments and suggestions made tonight and forward to the Select Board for review. The final version will be sent to the Select Board prior to the RFP process.

**8.3 Comprehensive Plan Committee- *Gary Latulippe, Selectman*
Discussion and strategy for updating the Town's 2003 Comprehensive Plan**

It was the consensus of the Select Board to table this agenda item.

9.0 ADMINISTRATIVE ITEMS - NEW BUSINESS**9.1 Request for Select Board Approval to Write Off Uncollectible Personal Property Taxes 2009-2013 - *John Quartararo, Treasurer***

A list of unpaid Personal Property taxes assessed between 2009 and 2013 which remain unpaid and are uncollectible was presented to the Select Board by Treasurer John Quartararo. Mr. Quartararo asked that the Select Board write-off \$1,007.66 of uncollectible taxes.

Tax

Account	Assessed Owner	Total	2009	2010	2011	2012	2013
100310	Tanya Hanson	3.80				3.80	
102260	Sadie Green's Inc.	7.64			7.64		
102230	Michael Fogarty	17.65				5.88	11.77
103730	Morning Dove LLC	25.95					25.95
102480	CIT Technology Financing Services	34.51	12.54	21.97			
103200	Bev Tech	43.42				22.51	20.91
101700	Dean Valdez	57.31			21.05	18.13	18.13
100330	Mark Thomas	78.84		18.86	19.20	20.39	20.39
103080	Yurko-Leary Family LLC	72.44					72.44
103580	Inside Out Café	258.24			139.60	118.64	
102570	Granite State Music Co., Inc.	180.42			43.79	72.30	64.33
		1,007.66	12.54	63.61	265.48	346.88	319.15

012015-06 Motion made by Robert Winn and second by David Barton to approve the write-off of Uncollectible Personal Property Taxes as presented by Treasurer Quartararo; approved 5-0.

9.2 Chamber of Commerce Request for Special Event Permits:

Karen Arel, Executive Director, Ogunquit Chamber of Commerce was in attendance to present the permit applications for Special Events in 2015.

- a. Patriot’s Day Weekend Celebration, April 16-19, 2015
- b. Sidewalk Art Show & Sale, August 20, 2015
Extensive discussion was held regarding the Sidewalk Art Show & Sale.
- c. Labor Day Weekend Sidewalk Sale, September 5, 2015
- d. OgunquitFest, October 22-25, 2015
- e. Christmas by the Sea, December 12-14, 2015

012015-07 Motion made by Robert Winn and second by David Barton to approve the Patriot’s Day Weekend Special Event Permit (April 16-19, 2015), Labor Day Weekend Sidewalk Sale Special Event Permit (September 5, 2015), OgunquitFest Special Event Permit (October 22-25, 2015) and the Christmas by the Sea Special Event Permit (December 12-14, 2015); approved 5-0.

012015-08 Motion made by Gary Latulippe and second by David Barton to approve the Sidewalk Art Show & Sale (August 20, 2015); approved 3-2, Dailey and Daley in opposition.

- 9.3 Ocean Planning – Beach Nourishment Projects – *Thomas A. Fortier, Town Manager*
Select Board Review of a Request of a Letter of Support regarding Smart Ocean Planning

The Select Board reviewed the request and chose not to take any action on it.

10.0 MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATIONS – FOLLOW-UP

10.1 Select Board

Selectman Latulippe

- Congratulated the “Movers and Shakers” of Ogunquit.
- Mr. Latulippe stated that he would not be in attendance at the next meeting.

Selectman Winn

- Good job to the Chamber, every year they come organized and the events are pretty decent. They try to work out any problems; lots of hard works goes into these events.

Selectman Daley

- Thank you to those who were responsible for the ice skating rink, it is getting good use.
- Comment about a Transfer Station employee who was out in the woods at the Transfer Station picking up trash in the woods at 7:15am in the cold, says a lot about his work ethic.

Selectman Barton

- Commented on Lou Rioux’s work on the Marginal Way Committee, he has been the treasurer of the committee for the past 15 years. Sorry to see Lou go, thank you for the work and perseverance.
- Commented on residency requirements of certain committees; could this be revisited?

Chair Dailey

- Commented on the number of assets who have removed themselves from committees, wanted to make sure that the proper letter of recognition was being sent.
- Meeting on the 24th of February with Budget Review Committee, two members of the Select Board will be traveling and not available.
- Thank you to Percy Stevens, Jr. and Corey Staples for the ice skating rink.

11.0 ADJOURNMENT

Motion made by Robert Winn and second by David Barton to adjourn the meeting at 8:35pm; unanimous vote to adjourn.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager