



**BUDGET REVIEW COMMITTEE
MEETING MINUTES
MARCH 27, 2019**

1. CALL TO ORDER

Meeting called to order by Chairman Bill Sawyer at 8:33 am.

2. ROLL CALL

Members present: Bill Sawyer, Carole Aaron, Mark MacLeod, Fred Lynk, Lindsey Perry and alternates Elaine Cooper and Peter Kahn.

3. OLD BUSINESS

Review and approve minutes from March 13, 2019 meeting.
Aaron 1st; Lynk 2nd; Vote 5-0 with amendments.

4. NEW BUSINESS

The intent of this meeting was to review the entire Operating Budget, but instead we touched on various topics as follows:

- 1) Visitor Services provided an update on parking related revenues by reducing their estimate by \$89,200 to \$1,968,000, an increase of 4% over FY 2019. At the same time, Visitor Services Operating Budget updates increased their projected expenses by 9% or approximately \$26,000 over FY 2019.
- 2) The Fire Chief presented CIP requests for \$455,000 for a new Pumper Truck, Chest Compressor, Extractor washing machine, and Fire Training building improvements. The Fire Chief also increased his request in the Operating Budget by approximately \$8,000 for an EMS Medical Services Director resulting in a requested 8.17% increase over FY 2019. Some discussion followed as to how we might reduce that increase.
- 3) The interim Public Works Director then presented CIP requests for \$2,187,000 for a sidewalk snow plow, Vehicle Lift, Dump Truck with sander and plow, Agamenticus Road reconstruction, work on Captain Thomas and Shore Roads, engineering work on River Road and various parking lots, street paving, Marginal Way improvements, and replenishment of the Natural Disaster Repair Fund.
- 4) The Harbormaster is requesting \$40,000 CIP for Perkins Cove boardwalk and railing

replacement.

- 5) Facilities then requested \$335,000 CIP for Main Beach Bathhouse, Main Beach canopy, and lighting and equipment for Ogunquit Performing Arts. The BRC suggested to the Town Manager that detailed breakdown of engineering, construction, and construction management costs should be provided for each of the 3 beach bathrooms to better understand how the original approved budget of \$1,000,000 reconciles with the additional request for \$300,000.
- 6) The total CIP budget requests for FY 2020 equal \$3,017,000 and were viewed in total for the first time by the BRC when they were presented this morning.
- 7) We heard from the Lifeguard Captain who provided some additional data to support his budget requests which were generally favorably accepted by the BRC.
- 8) We finally got around to reviewing the General Government Operating Budget requests which had increased substantially since our last meeting. Despite the Town Manager requesting that her salary be cut by 3%, requests for \$120,000 for Consulting Services (HR, Finance, and Technology) and Special Projects/Grant Administration pushed the GG increase to 13% over FY 2019. The Chair of the BRC voiced concern that a 13% increase by the lead Town Department sent the wrong message.
- 9) We had intended to do a straw vote on every department's Operating Budget request, but we ran out of energy and will pick that up at our next meeting.
- 10) Mark MacLeod had to leave at 10:30 am, and Carole Aaron left at 11:35 am

5. FUTURE MEETINGS

The next and hopefully final BRC meeting will be on April 17, 2019 at 8:30 am at which time we will do a final review of the entire Operating Budget and all CIP requests. We are planning on voting on BRC recommendations for the June Annual Town Meeting with the Select Board on April 23, 2019.

6. ADJOURNMENT

Motion to adjourn at 11:45 am:

Perry 1st, Lynk 2nd, vote 5-0.

Respectfully Submitted By:

Bill Sawyer